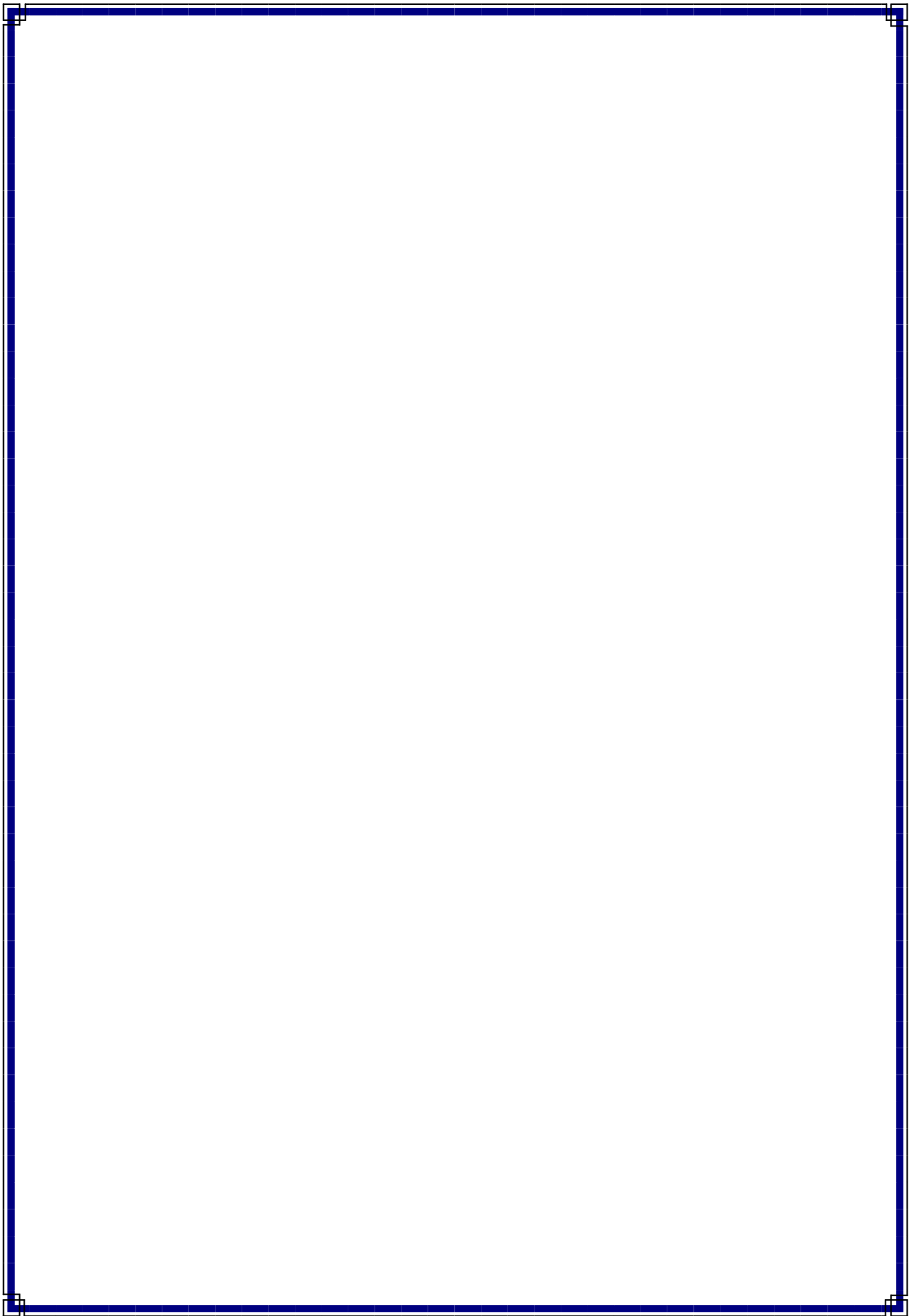


INFORMATION BOOKLET
YEAR 1 - 6
2020



EMBLETON PRIMARY SCHOOL
AN INDEPENDENT PUBLIC SCHOOL



OUR VISION

together we make a difference

Respect, Excellence and Care are the guiding principles of our school's culture and tone. Embleton is a happy and safe school where all members of our community – staff, students and families feel valued, listened to and supported.

OUR SCHOOL CREED

Embleton is a place of happiness
Happiness comes from sharing, caring and respecting everyone
It takes more than one person to make a good school
Consider others, be polite at all times and enjoy your friends in our beautiful surroundings
Have faith in yourself and your school
Let us be a community of children learning and having fun
Here at Embleton, our special home

Embleton Primary School

51 Priestley St, Embleton, WA 6062

Ph: 9338 9700

PRINCIPAL: Chris Walker

DEPUTY PRINCIPAL: Tanya Taylor

MANAGER CORPORATE SERVICES: Janet Gordon

SCHOOL OFFICER: Natasha Benson & Jennifer Bache

Regional Office: North Metro Education Regional Office
Level 2, 1 Puccini Court Stirling WA
Phone: 9285 3600

Regional Executive Director: Jim Webb
Assistant Regional Director: Paul Meacock

Email: embleton.ps@education.wa.edu.au

Web: www.embletonps.wa.edu.au

2020 TERM DATES

Term 1	3 rd February – 9 th April
Term 2	29 th April – 3 rd July
Term 3	21 st July – 25 th September
Term 4	13 th October – 17 th December

SCHOOL DEVELOPMENT DAYS (Pupil Free)

Thursday 30th January

Friday 31st January

Tuesday 28th April

Monday 20th July

Monday 12th October

Friday 18th December

Session Times

8.50am	Classes Commence
10.50 - 11.10am	Recess (First 10 mins for eating in the undercover area.)
1.10 - 1.50pm	Lunch (First 10 mins for eating in the undercover area.)
3.00pm	School Finishes

Early Arrivals

Students should not be at school before 8.15am as there is no supervision of students before this time. Staff supervise the students from 8.15 until 8.35 in the mornings in the Library until classrooms are open. On Mondays and Thursdays students will go to Buddy Class Reading at 8:30am and Tuesday, Wednesday and Fridays classrooms open at 8:35am. The classrooms are then opened so that students can get ready for the start of the day.

Our Staff

All teaching staff at Embleton are dedicated and committed to providing excellence in education. All staff are highly experienced and are here because they love working at the school.

School Chaplain

We are fortunate to have our School Chaplain, Mrs Karen Blaq for two days a week. Karen works with students as part of our Pastoral Care Program. Parents wishing to speak with Karen or wanting to refer a child to her will need to contact the Principal or Deputy Principal. Students are able to have informal contact with Karen but ongoing support needs to come through our Student Services Team.

Student Services

Our School Psychologist Joanna Kwan, attends the school each fortnight. After consultation with parents, teachers may refer individual children for assessment. Parents and caregivers may also request a referral for their child if severe academic, behavioural or emotional problems have become apparent. Please contact the Principal or Deputy Principal regarding this.

Classes

Kindy kids attend full days. Tuesdays and Wednesdays during odd weeks and Tuesdays, Wednesdays and Thursdays on even weeks. All other classes from Pre-primary to Year 6 operate 5 days a week.

Durham Road Satellite Classes

Durham Road School has four Satellite classes within Embleton Primary School. This arrangement supports the development of social skills among students with disabilities and assists in fostering acceptance and inclusive practices within the general school community. These classes are staffed by teachers and assistants from Durham Road School.

Library

Our Library Officer, Lee Letizia, is here every Wednesday and Thursday. Classes come to the Library once a week and students are able to borrow books during this time. A reminder will be sent home for overdue books.

Information Communication Technology Program ICT

Each classroom has an Interactive Whiteboard and computers. We have a dedicated Computer Lab and banks of iPads and sync stations for use in each classroom. The iPads are loaded with educational programs suitable for use by all students. On enrolment, parents and caregivers will be asked to fill in a 'Student Permission for Access to Online Services and an Online Usage Agreement' for the use of technology in school. Parents and caregivers are also asked to fill in a 'Permission to Publish Images of Student and Students Work and Class Dojo Parent Permission' forms.

Primary Extension and Challenge Courses (PEAC)

Children in Year 5 and above who show exceptional ability in specific educational areas may be offered the opportunity to attend the Primary Extension and Challenge Courses. Courses are offered in a wide range of topics, and generally run for one session a week over 10 weeks. All children are tested in Year 4 to determine their capacity for handling PEAC courses. Some children in the junior primary may be nominated for the Early Years Extension Program (EYES). Parents and caregivers will be advised if their child is successful in being accepted for a specific course for which he/she has been nominated.

Breakfast Club

The Breakfast Club is open on Wednesdays and Fridays from 8.15am – 8.40am. Besides getting a good feed, the students enjoy getting to know each other and they are encouraged to follow appropriate table manners and conversation. It is open to any student, their siblings or parents who would like to participate.

Factions

The school is organised on a three Faction system:

BROUN	RED
BROOK	BLUE
WHATLEY	GREEN

These are named after three well-known pioneers of the district who had much to do with its early development. As children are enrolled they are allocated to a particular faction. Where possible all members of immediate family are placed in the same faction.



Dress Code/Uniforms

Embleton Primary School takes pride in the appearance of our students and the purchase of a school uniform is highly recommended. The uniform is very affordable and may be purchased at the office. You may leave your order form with Natasha, Jennifer or Janet in the office to be filled. The order forms are available in the foyer or through our website www.embletonps.wa.edu.au or emailed to natasha.benson@education.wa.edu.au or janet.gordon@education.wa.edu.au. You will receive a text when your order is ready for collection. All orders must be paid for in cash at the time of collection. We do not have card facilities at the school. Parents and caregivers may purchase any item of the uniform from other commercial suppliers. These will not have the school logo; however, the item of uniform purchased elsewhere must be of the same style and colour.

All students are expected to be neatly and appropriately dressed for all school activities.

Clothing

In the cold weather, students need to wear a plain navy windcheater or jacket if they don't buy one from the Uniform Shop. Students wearing tights need to wear plain navy or black. Tights need to be worn in conjunction with a skirt or dress, not on their own.

Hair

Hair needs to be tied back, platted or braided at school.

Hats

Legionnaire, wide brim or bucket style hats are to be worn in outside areas throughout the year. Caps are not allowed. Children not wearing a hat during outside activities will be restricted to the undercover area out of the sunshine. School hats are available from the front office at any time at a cost of \$8.00 and faction hats are \$13.00.

Footwear

Enclosed shoes, sandshoes or sandals must be worn. Thongs, surf/masseur sandals, raised or high-heeled fashion shoes, gum boots or boots are not acceptable as they are considered a safety hazard and limit the student's participation in many school activities. During all Sport and PE activities sandshoes should be worn.

Jewellery

For health and safety reasons the school will only accept the wearing of a watch and rings (low style and not protruding). Sleepers and studs can be worn in ears. The school does not condone or accept body piercing or tattoos and will not allow make-up or nail polish to be worn at school (clear nail polish used to stop nail biting is acceptable).

Money

Children must not leave money in their bags or desks. Any money for specific school purposes such as excursions etc. should be given to the class teacher first thing in the morning. It is wise to place amounts to be brought to school with any permission slips in an envelope with the child's name and purpose of the payment written on the front.

Valuables

The bringing of toys and sports equipment to school is not permitted because of the possibility of loss, theft or damage and the disputes that often accompany such incidents.

Mobile Phones, iPads and iPods

All student mobiles are to be handed in to the front office on arrival and picked up at the end of the day.

Parents as Partners

Parents and caregivers play a critical role in helping their children to be successful learners at school and it is essential that the partnership between parents and the school is encouraging and supportive. If you have a concern about your child, please make an appointment to see your child's teacher in the first instance. If concerns are not resolved or if there is a wider school issue, please contact the Principal or Deputy Principal.

The period before school is really important for teachers to prepare work for the class. Parents and caregivers are asked to avoid making appointments or involving teachers in long discussions before school unless the matter is of extreme urgency.

Parents and Citizens Association

Our P&C although small, work tirelessly to raise funds for a range of resources for the school. New members and helpers are always welcome. P&C Meetings are held twice a term.

School Board

Embleton Primary has a School Board which consists of parents, caregivers and staff. The aim of the School Board is to give direction to the school and ensure our students gain the best education possible.

School Banking

The P&C runs School Banking on Tuesday mornings from 8:15am at the School Library.

Reporting to Parents

Student work samples will be sent home to parents at the end of Terms 2 and Term 4, in Kindy. Pre-primary parents and caregivers will get a print out of the On Entry Assessment for Literacy and Numeracy at the end of Term 1. A formal report will be sent home from Pre-primary to Year 6 students at the end of Term 2 and Term 4. Students in Years 3 and 5 who participate in NAPLAN testing will also receive a report on their achievement at the end of Term 3.

Visitor/Parent Parking

The safest place for parents, caregivers and visitors to park is in Priestley Street, either in the school car park (directly in front of the Library) or on the school side of the street in the marked bays. Strictly NO PARKING in the Staff carpark. There is a 'Drop n Drive bay' to drop off and collect children. This is not a parking bay. Please observe the NO STANDING restrictions on the opposite side of Priestley Street as this area is regularly patrolled by City of Bayswater Rangers and parking infringements are issued.

Court Orders

If you have any court orders pertaining to your child, please give a copy to the Principal. Please understand that we are unable to enforce any restrictions without court orders, although we will always do what we consider in the child's best interest where possible.

Absences

It is compulsory for Pre-primary to Year 6 students to attend school. In circumstances where this is not possible due to illness or medical and dental appointments that cannot be arranged outside of school hours, a written or verbal explanation from the parent or guardian is required. Written notes need to give the date of absence, explain the reason for the absence and be signed and dated by the parent/guardian. Phone calls on 9271 4019 notifying the school of a child's absence are appreciated before 9.00am. You can also send a text to our 'messageyou' system on 0409 885 933 or send an Absentee Form through the 'Schoolstream' app.

Leaving the School Grounds

As part of Department of Education Policy, parents and caregivers wishing to pick their child up from school during school hours must visit the school office and complete the 'Standardised Leave Pass for Public School Students' authority form before going to the classroom to collect their child. All visitors are asked to report to the front office first for the safety of our students and in case of an emergency.

Bicycles and Scooters

These must be wheeled, not ridden into school grounds and stored in the bicycle rack. Bikes are to be wheeled through the gates near the School Library. Students are responsible for supplying and fitting their own bicycle locks. No student is permitted to use or interfere with anyone else's bicycle. It is recommended by the Police Lecturing and Traffic Staff that children under the age of nine don't ride bikes to school as they have neither the experience nor skill to cope with the emergency situations often encountered by cyclists.

Risk Management Plans and Health Plans

If your child has Asthma, Anaphylaxis, Diabetes or any other health condition, please provide the school with a copy of their Health Plan from your GP. This is vital so we can provide the correct treatment and best care for your child if an emergency should arise.

Emergency Contacts

If your child is involved in an accident or becomes ill at school, the school will take the appropriate action that may require contacting you and/or arranging medical attention. In some cases of sickness, children need to go home.

For these reasons it is important that the school be kept up to date with your:

- Address
- Telephone number
- Place of employment
- Emergency contact person/s.

Medical Emergencies

Every effort will be made to contact parents or caregivers if a medical emergency arises. However, in the case of an emergency the child will be treated by staff and if deemed necessary an ambulance will be called. Please ensure all information relating to the health, emergency contacts and the name and telephone number of your doctor on your child's enrolment card is up to date. The cost of ambulance transport is the parent's responsibility.

Infectious Diseases

If your child has any of the following, he/she must be excluded from school. The period of exclusion varies. Contact your GP or Chemist for exclusion times. Please notify the school if your child contacts any of the following so we can mark the absence and so staff can be aware of a possible outbreak.

Hepatitis	Mumps	Chicken Pox
Whooping Cough	Diphtheria	Scarlet Fever
Ringworms	Measles	Conjunctivitis
Impetigo (School Sores)	Rubella (German Measles)	

Dental Clinic

The Public Health Department operates a dental clinic at Hillcrest Primary School. Parents who have their children enrolled in this service will be advised of their appointment time by the clinic. It will be the parents' responsibility to transport their child to and from the clinic. Hillcrest Dental Clinic: 9271 7184.

School Events

The school regularly holds special events for our students and their families.

Some of these events include:

- ★ Family Open Night
- ★ Open Days
- ★ ANZAC Ceremony
- ★ NAIDOC Day
- ★ Sports Days
- ★ Year 6 Graduation
- ★ End of Year Assembly

Please check our website for upcoming events. Family participation is always welcome and if you or members of your family have any special talents you would like to share, please contact the school!

Assemblies

The school holds an assembly almost every fortnight during the year. Each class hosts the school assembly and performs an item. Parents and caregivers are invited back to the classrooms for morning tea and the students can show off their work. Students work very hard to produce high quality items to share with our school and our community and are proud of their achievements. Parents and caregivers are strongly encouraged to attend.

Newsletters

Information about the school and what is happening is published in the school newsletter and sent home on Tuesdays, every fortnight, with the eldest child in the family. They are also available on our website www.embletonps.wa.edu.au.

Homework

For the primary school child, homework's greatest value is in the development of sound study habits. Parents and caregivers can help greatly by insisting on the child setting aside a regular home study time either before or after tea. Children will often say that they have no homework. This indicates that no actual written exercise for completion has been set by the class teacher but other homework activities such as reading, spelling, tables etc. can still be done in the homework period. The choice can be the student's and/or parents. The development of regular reading habits is also very important.

Site Map

EMBLETON PRIMARY SCHOOL MAP



TERM 1 2020

	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
Week 1	3 Feb	4	5	6	7	8 / 9
Week 2	10	11	12	13	14	15 / 16
Week 3	17	18	19	20	21	22 / 23
Week 4	24	25	26	27	28	29 / 1
Week 5	2 March Labour Day	3	4	5	6	7 / 8
Week 6	9	10	11	12	13	14 / 15
Week 7	16	17	18	19	20	21 / 22
Week 8	23	24	25	26	27	28 / 29
Week 9	30	31	1 April	2	3	4 / 5
Week 10	6	7	8	9	10 Good Friday	11 / 12

TERM 2 2020

	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
Week 1	27 Anzac Day	28 Pupil Free Day	29	30	1 May	2 / 3
Week 2	4	5	6	7	8	9 / 10
Week 3	11	12	13	14	15	16 / 17
Week 4	18	19	20	21	22 Pupil Free Day	23 / 24
Week 5	25	26	27	28	29	30 / 31
Week 6	1 June W A Day	2	3	4	5	6 / 7
Week 7	8	9	10	11	12	13 / 14
Week 8	15	16	17	18	19	20 / 21
Week 9	22	23	24	25	26	27 / 28
Week 10	29	30	1 July	2	3	4 / 5

TERM 3 2020

	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
Week 1	20 July Pupil Free Day	21	22	23	24	25 / 26
Week 2	27	28	29	30	31	1 / 2
Week 3	3 Aug	4	5	6	7	8 / 9
Week 4	10	11	12	13	14	15 / 16
Week 5	17	18	19	20	21	22 / 23
Week 6	24	25	26	27	28	29 / 30
Week 7	31	1 Sept	2	3	4	5 / 6
Week 8	7	8	9	10	11	12 / 13
Week 9	14	15	16	17	18	19 / 20
Week 10	21	22	23	24	25	26 / 27

TERM 4 2020

	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
Week 1	12 Oct Pupil Free Day	13	14	15	16	17 / 18
Week 2	19	20	21	22	23	24 / 25
Week 3	26	27	28	29	30	31 / 1
Week 4	2 Nov	3	4	5	6	7 / 8
Week 5	9	10	11	12	13	14 / 15
Week 6	16	17	18	19	20	21 / 22
Week 7	23	24	25	26	27	28 / 29
Week 8	30	1 Dec	2	3	4	5 / 6
Week 9	7	8	9	10	11	12 / 13
Week 10	14	15	16	17	18 Pupil Free Day	19 / 20

COMMUNITY MEMBERS CODE OF CONDUCT

To ensure safety, security and the social-emotional development of all students and school personnel, the following list is Embleton Primary School's expectations of the conduct of all community members whilst on school premises.

When on school premises please ensure you:

- Act in a polite and courteous manner at all times
- Avoid behaviours which deliver in a manner that threatens, intimidates or harasses. The use of inappropriate language and behaviour will not be tolerated and will be dealt with accordingly.
- Identify yourself to the office staff, sign in the Visitors book and state the name of your business if remaining on school premises
- Refer child related concerns to the class teacher or the office
- Be aware that staff are not always available on demand and that an appointment may be necessary
- Respect each child's privacy by ensuring your concerns are discussed with staff in private
- Respect the position of all staff as authority figures in your child's life and refer to them in a positive manner
- Request a copy of the Department of Education School Visitors Policy when further information is required
- Help to ensure a smoke free zone on this school site. Smoking around government buildings is prohibited
- Help to ensure the good order of Embleton Primary School

