

# EMBLETON PRIMARY SCHOOL P&C ASSOCIATION

## MINUTES FOR ANNUAL GENERAL MEETING

5 March 2020 @ 6.30pm

School Library

<b>Attendance:</b>	Chris Walker (Acting Principal)	Stephanie Lekoski	Justin Taylor
	Tanya Taylor (Acting Deputy Principal)	Joyce Ho	Ann Casserly
	Lesley Affleck	Gemma Dalby	Melissa Ross
	Sabrina Tiong-Nguyen	Jessica Wood	Prem N Subha
	Steve Nguyen	Jessica Lingwood	George Krasnoff

**Apologies:** Nil

### 1.0 MINUTES

**Resolution:** The minutes of the 2019 Annual General Meeting were confirmed as a true and accurate record.

### 2.0 BUSINESS ARISING

**Resolution:** Nil

### 3.0 TRESURERS REPORT

**Resolution:** The 2019 Treasurers Report was presented to the meeting.

### 4.0 EMBLETON PRIMARY SCHOOL P&C ASSOCIATION ELECTIONS

#### 4.1 OFFICE BEARERS

**Resolution:** Chris Walker was the Acting Returning Officer and conducted the election process.

All Office Bearer positions were declared vacant and nominations were sought. The following nominations were submitted, supported and endorsed that the 2020 Embleton Primary P&C Association Committee will comprise of:

- President: Steve Nguyen
- Vice President: Lesley Affleck
- Secretary: Stephanie Lekoski
- Treasurer: George Krasnoff

**Carried unanimously**

#### 4.2 Executive Committee Members

**Resolution:** Nominations for the additional members to the Embleton Primary School P&C Association Executive Committee were received and supported for:

- Melissa Ross
- Ann Casserly

**Carried unanimously**

#### 4.3 Other P&C Representatives

**Resolution:** Nominations for the following Embleton Primary School P&C Association positions were received and supported for:

- Fundraising Representative Committee: Melissa Ross (Chair), George Krasnoff, Joyce Ho and Jessica Wood
- School Banking Coordinators: Joyce Ho and Lesley Affleck
- Food Coordinator: Jessica Wood

**Carried unanimously**

### 5.0 APPOINTMENTS

#### 5.1 Banking signatory

**Resolution:** It was discussed and supported that the Embleton Primary P&C Association banking signatories will consist of the following:

- To remain: Lesley Affleck, Stephanie Lekoski, Melissa Ross
- To be added: Steve Nguyen, George Krasnoff
- To be removed: Jessica Lingwood

#### 5.2 Electronic banking

**Resolution:** The P&C voted in support of an EFT account to be created. George Krasnoff (treasurer) to arrange.

### 6.0 GENERAL BUSINESS

#### 6.1 Embleton Primary School Constitution

**Resolution:** The Constitution is to be emailed to all P&C members to be reviewed and ready for discussion at the next meeting.

#### 6.2 P&C Calendar

**Resolution:** All known events were scheduled throughout the 2020 school year. Melissa Ross is to create a formal calendar and will email to all members. It was agreed that events should also be promoted via Class Dojo.

Date To Be Confirmed for the Bunnings Sausage Sizzle Fundraiser.

It was noted that next year will be Embleton Primary School's 60<sup>th</sup> Anniversary and commemorative fundraising events can be planned for 2021.

#### 6.3 Year 6 Leavers Shirts

**Resolution:** P&C unanimously voted to purchase 30 shirts for the year six students.

### 7.0 NEXT MEETING

To be held Thursday 2 April 2020 @ 5.30pm

### 8.0 CLOSE OF MEETING

8.00pm